



Lakes Estates (I and II) of Sarasota Homeowners Association

*A Corporation Not-for-Profit*

November 19, 2019

Board of Directors Meeting Minutes

**CALL TO ORDER:** The meeting was called to order By Kelly Bruno at 8:10pm.

**PROOF OF NOTICE:** Notice was posted in accordance with the association documents and Florida Statute 720.

**QUORUM:** A quorum was present with the following Board members in attendance; President, Kelly Bruno; Vice President, Pam Anshutz; and Directors Rick Penney, and Chad Stutzman (via conference call). Also present was Nicole Banks of Sunstate Management.

**MINUTES: MOTION** made by Rick, seconded by Kelly to approve the October 15<sup>th</sup>, 2019 meeting minutes as presented. Motion passed unanimously.

**PRESIDENTS REPORT:** No report.

**TREASURERS REPORT:** The board reviewed the October 31, 2019 Financial Statements.

**UNFINISHED BUSINESS:**

- 1748 Oak Lakes Drive- Roof Material, Landscaping and Exterior Lights
  - The homeowner has requested a 4/12 pitch, metal roof in 5V crimp mill finish.
  - **MOTION** made by Ed, seconded by Pam to approve the metal roof color in crimp mill finish as presented with a 4/12 pitch. MOTION carried with 3 in favor, 1 opposed, 1 abstained.
  - **MOTION** made by Rick, seconded by Pam to approve the exterior light fixtures and placement as submitted. MOTION passed unanimously.
  - **MOTION** made by Pam, seconded by Ed to approve the landscaping plan as presented. MOTION passed unanimously.
- 1878 Cottonwood Drive- Driveway Request
  - **MOTION** made by Rick, seconded by Ed to deny to current request. It is not a circular driveway. The board suggests the owner re-submit for a circular driveway. MOTION passed unanimously.

**NEW BUSINESS:**

- Dirty Roofs and Driveways reminder letter will be sent to all owners.
- 2020 Budget- **MOTION** made by seconded by to approve the 2020 budget as presented. MOTION passed unanimously.
- ARC reminder will be sent to homeowners. Any exterior changes require prior written approval.
- Rick suggested Lakes Maintenance Board to update the flowers at the Lakes Signs along the wall.
- The Lighting and Mailboxes will be reviewed by a committee and consultant on the Lakes Maintenance Board level.

**ADJOURNMENT: MOTION** made by Kelly, seconded by Rick to adjourn the meeting at 8:55pm.

**Next meeting** – Tuesday, December 17<sup>th</sup>, 2019 at 8:00 PM

Respectively submitted by – Nicole Banks CAM Sunstate Management